

Recommendation for [Student's Name]

[Your Name]
[Your Position]
[Your Institution or Organization]
[Your Contact Information]
[Date]

To Whom It May Concern,

I am writing to highly recommend [Student's Name] for an internship opportunity at [Organization/Company Name]. I have had the pleasure of working with [him/her/them] in [specific extracurricular activity, e.g., the debate club, student council, etc.] for [duration]. Throughout this time, [Student's Name] has consistently demonstrated a strong commitment to excellence and a remarkable ability to lead and inspire others.

During [his/her/their] time in [specific extracurricular activity], [Student's Name] not only contributed [his/her/their] skills and knowledge but also volunteered to take on additional responsibilities, showcasing [his/her/their] dedication and work ethic. One instance that stands out is when [provide a specific example of a project or responsibility]. This experience has given [him/her/them] valuable skills that would be beneficial in an internship setting.

[Student's Name] is also a natural leader who fosters teamwork and collaboration. [He/She/They] actively encourages peers to share their ideas and ensures that everyone's contributions are valued. I believe these qualities make [him/her/them] an outstanding candidate for any internship role.

In conclusion, I strongly endorse [Student's Name] for this internship opportunity. I have no doubt that [he/she/they] will bring the same level of enthusiasm and dedication to your organization as [he/she/they] has demonstrated in our extracurricular program.

Please feel free to contact me if you require any further information.

Sincerely,
[Your Name]
[Your Position]
[Your Institution or Organization]