

# Welcome to Your Student Teacher Internship!

Dear [Intern's Name],

We are thrilled to welcome you to our team at [School's Name] as a student teacher intern. Your passion for education and commitment to teaching makes you a valuable addition to our school community.

Throughout your internship, you will have the opportunity to work closely with our experienced faculty, engage with students, and contribute to classroom activities. We encourage you to ask questions, share your ideas, and make the most of this exciting experience.

Your first day is scheduled for [Start Date] at [Time], and you will meet with [Mentor Teacher's Name] in [Location]. Please arrive a few minutes early to get settled.

We are here to support you throughout your internship. If you have any questions or need assistance, feel free to reach out to us.

Welcome aboard, and we look forward to a fantastic journey together!

Sincerely,

[Your Name]  
[Your Position]  
[School's Name]  
[Contact Information]