

Internship Acceptance Letter

Date: [Insert Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

We are pleased to inform you that you have been accepted for an internship position at [School/Organization Name] for the [insert semester/year]. We believe that your skills and passion for teaching will greatly contribute to our team and benefit your professional development.

Your internship will commence on [start date] and will conclude on [end date]. During this time, you will have the opportunity to work closely with our experienced educators and gain hands-on experience in a real classroom environment.

Please confirm your acceptance of this internship by signing and returning a copy of this letter by [confirmation deadline]. We are excited to welcome you aboard and look forward to your contributions.

Best regards,

[Your Name]

[Your Title]

[School/Organization Name]

[Contact Information]

Accepted by: _____ Date: _____