

Immigration Assistance Acknowledgment

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing this letter to formally acknowledge the receipt of your request for immigration assistance. We appreciate your trust in our services and assure you that we will handle your case with utmost care.

Your application/reference number is: [Insert Application Number]. Please keep this number for your records.

Our team will begin reviewing your request and will reach out to you shortly for any additional information required. In the meantime, please do not hesitate to contact us at [Insert Contact Information] if you have any questions or need further assistance.

Thank you for allowing us the opportunity to assist you.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Organization's Address]

[City, State, Zip Code]