

Letter of Recognition

Date: [Insert Date]

Dear [Volunteer's Name],

We are thrilled to take this opportunity to express our heartfelt gratitude for your exceptional contributions as a parent volunteer at [School/Organization Name]. Your dedication and commitment have made a remarkable impact on our community.

Thanks to your hard work and enthusiasm during [specific event or program], we were able to [describe the outcome/impact]. Your willingness to dedicate your time and skills has not gone unnoticed, and we are incredibly grateful for everything you do.

Thank you once again for your invaluable support. We look forward to your continued involvement in the future!

Sincerely,

[Your Name]

[Your Position]

[School/Organization Name]