

Letter of Cancellation for Cooking Class

Date: [Insert Date]

Dear [Instructor's Name/Recipient's Name],

I hope this message finds you well. I am writing to inform you that, unfortunately, I need to cancel my participation in the upcoming cooking class scheduled for [insert date]. Due to unforeseen personal reasons, I am unable to attend.

I apologize for any inconvenience this may cause and appreciate your understanding. I was looking forward to the class and regret not being able to participate.

Thank you for your guidance and support. Please let me know if there are any processes I need to follow regarding my cancellation.

Sincerely,
[Your Name]
[Your Contact Information]