

# Request to End Photography Membership

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Photography Club Name]

[Club Address]

[City, State, ZIP Code]

Dear [Club Administrator's Name],

I hope this message finds you well. I am writing to formally request the termination of my photography membership with [Photography Club Name], effective immediately.

My membership ID is [Your Membership ID]. Due to [brief reason for ending membership, e.g., personal reasons, relocation, etc.], I can no longer continue my participation in the club activities.

I appreciate the experiences and opportunities I have gained during my time as a member and thank you for your support.

Please confirm the cancellation of my membership at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]