

Photography Membership Cancellation Request

Date: [Insert Date]

To: [Membership Site Name]

Address: [Insert Address]

Dear [Customer Service Team/Specific Name],

I hope this message finds you well. I am writing to formally request the cancellation of my photography membership with [Membership Site Name], effective immediately.

My membership ID is [Insert Membership ID]. I kindly ask for confirmation of the cancellation and a final statement reflecting any outstanding balances.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]