

# Cancellation Letter for Photography Subscription Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

## **Subject: Cancellation of Photography Subscription**

Dear [Recipient Name],

I am writing to formally request the cancellation of my photography subscription service with [Company Name]. My subscription details are as follows:

- Subscription ID: [Your Subscription ID]
- Account Name: [Your Account Name]
- Email associated with the account: [Your Email]

Please consider this letter as a formal notice of cancellation, effective immediately. I would appreciate confirmation of my cancellation and any details regarding the final billing.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]