

# Withdrawal from Library Membership

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Library Name]

[Library Address]

[City, State, Zip Code]

Dear [Library Director's Name],

I am writing to formally withdraw my membership from [Library Name], effective immediately. My membership details are as follows:

- Member ID: [Your Member ID]
- Name: [Your Name]

While I have enjoyed my time as a member, I have decided to discontinue my membership for personal reasons.

Thank you for the services and resources provided during my membership.

Sincerely,

[Your Name]