

# Cancellation of Freelance Collaboration

Date: [Insert Date]

[Freelancer's Name]

[Freelancer's Address]

[City, State, Zip Code]

Email: [Freelancer's Email]

Dear [Freelancer's Name],

I hope this message finds you well. I am writing to formally notify you that I must cancel our freelance collaboration on [Project/Task Name]. After careful consideration, I have decided to pursue a different direction that does not align with our current working agreement.

Please note that this decision is not a reflection of your skills or professionalism, which I have valued greatly during our time working together.

I appreciate your understanding, and I wish you the best in your future endeavors. If you have any questions or need further clarification, please do not hesitate to reach out.

Thank you for all your hard work.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]