

Request to Cancel Domain Name

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Registrar Company Name]

[Registrar Address]

[City, State, Zip Code]

Dear [Registrar Name],

I am writing to request the cancellation of my domain name registered under your service. The details of the domain are as follows:

Domain Name: [Insert Domain Name]

Account Number: [Insert Account Number]

In accordance with the terms of service and cancellation policy, I would like to formally request the cancellation effective immediately. Please confirm the cancellation and any final steps that may be necessary on my part.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]