

Cancellation of Web Hosting Service

Dear [Service Provider Name],

I hope this message finds you well. I am writing to formally request the cancellation of my web hosting service (Account Number: [Your Account Number]) effective immediately.

Unfortunately, I have experienced consistent dissatisfaction with the service provided, including issues such as [list specific issues, e.g., downtime, slow customer support, etc.]. Despite my attempts to resolve these matters through your support channels, I have not seen any significant improvements.

As such, I believe it is in my best interest to discontinue my service with your company. Please confirm the cancellation of my account and any final billing details at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]