

# Cancellation of Web Hosting Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Hosting Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Hosting Company],

I am writing to formally request the cancellation of my web hosting service with your company, effective immediately. My account details are as follows:

Account Holder: [Your Name]

Account Number: [Your Account Number]

Unfortunately, I have been experiencing ongoing performance issues with the hosting service that have not been resolved despite numerous attempts to address them. It has significantly impacted my website's reliability and user experience.

Please consider this letter as my official notice of cancellation. I would appreciate a confirmation of my account termination and any final billing statements at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]