

# Cancellation of Web Hosting Service

Date: [Insert Date]

To: [Web Hosting Company Name]

Address: [Company Address]

Dear [Customer Service Team/Web Hosting Provider's Name],

I am writing to formally request the cancellation of my web hosting service with you, effective immediately. My account details are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

The primary reason for this cancellation is the ongoing lack of adequate technical support. Despite several attempts to resolve issues and obtain assistance, I have experienced significant delays in response times and unsatisfactory solutions.

I would appreciate a confirmation of the cancellation and any final billing details or charges that may apply. Please ensure that my account is closed and no further charges are billed to my payment method.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Address]  
[Your Email Address]  
[Your Phone Number]