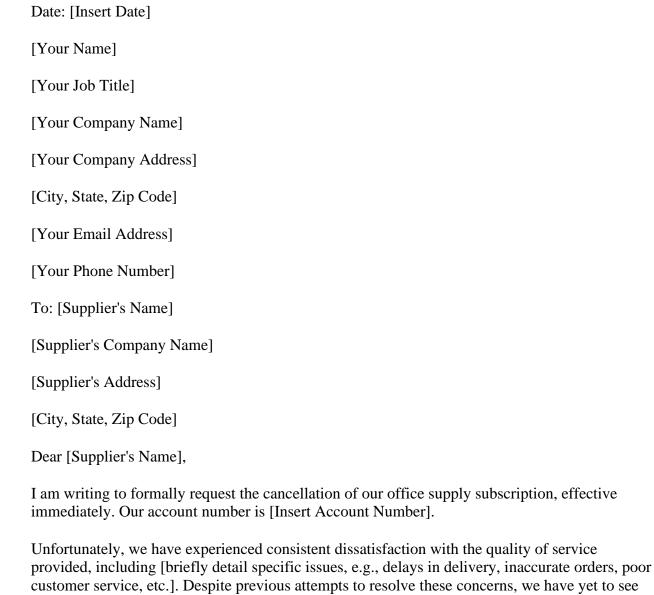
Cancellation of Office Supply Subscription



We appreciate the efforts you've made in the past, but at this point, we feel it is necessary to seek an alternative supplier who can better meet our needs.

Please confirm the cancellation of our subscription and provide any final statements that may be required. If there are any outstanding charges, kindly forward those to my attention.

Thank you for your attention to this matter. We wish you all the best moving forward.

Sincerely,

any significant improvement.

[Your Name]

[Your Job Title]

[Your Company Name]