

Notice of Discontinuation

Date: [Insert Date]

Dear [Customer Name],

We regret to inform you that effective [Insert Discontinuation Date], our online file storage service will be discontinued. This decision was made after careful consideration and evaluation of our business operations.

We recommend that you download and back up all your files before the discontinuation date to prevent any data loss. Instructions for downloading your files can be found in the user dashboard or in our help center.

We sincerely thank you for your support and understanding during this transition. Should you have any questions or need assistance, please do not hesitate to reach out to our support team at [support email or phone number].

Thank you for being a valued customer.

Sincerely,

[Your Company Name]

[Your Company Contact Information]