

Cancellation of Subscription

Date: [Insert Date]

To: [Service Provider Name]

Address: [Service Provider Address]

Dear [Customer Service Team/Specific Contact Person],

I am writing to formally request the cancellation of my online cloud storage subscription, effective immediately. My account details are as follows:

Name: [Your Name]

Email associated with account: [Your Email]

Account Number: [Your Account Number]

Please confirm the cancellation of my subscription and any final charges, if applicable. I would appreciate a written confirmation of the cancellation.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]