

Request to Cancel Antivirus Plan

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Antivirus Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally request the cancellation of my antivirus plan with account number **[Your Account Number]**, effective immediately. I appreciate the services provided thus far, but I have decided to discontinue my subscription.

Please confirm the cancellation of my plan and ensure that no further charges are applied to my payment method. If you require any additional information from my side, please let me know.

Thank you for your attention to this matter. I look forward to your prompt confirmation.

Sincerely,
[Your Name]