

Cancellation of Antivirus Membership

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service/Specific Name],

I am writing to formally request the cancellation of my antivirus membership, effective immediately. My account details are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Please confirm the cancellation of my membership and ensure that no further charges are applied to my account. It has been a pleasure using your service, but I have decided not to continue my subscription at this time.

Thank you for your attention to this matter. I look forward to receiving confirmation of my cancellation.

Sincerely,

[Your Name]