

# Cancellation of Satellite Radio Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Satellite Radio Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request the cancellation of my satellite radio service, effective immediately. My account number is [Insert Account Number].

Please confirm the cancellation of my service and ensure that no further charges are applied to my account. I would appreciate a confirmation email or letter stating that my cancellation has been processed.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]