Subscription Cancellation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

Customer Service

[Magazine Name]

[Magazine Address]

[City, State, Zip Code]

Dear Customer Service,

I am writing to formally request the cancellation of my digital subscription to [Magazine Name], effective immediately. My account number is [Account Number].

After careful consideration, I have decided to switch to a different service that better meets my needs. I appreciate the content and services provided during my subscription period.

Please confirm the cancellation of my subscription and ensure that no further payments are processed. I would appreciate a confirmation email once my cancellation has been processed.

Thank you for your attention to this matter.

Sincerely,

[Your Name]