

# Subscription Discontinuation Notice

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request the discontinuation of my audiobook service subscription with [Service Name]. My account details are as follows:

Account Holder Name: [Your Name]

Account Email: [Your Email]

Subscription ID: [Your Subscription ID]

As of [Desired Discontinuation Date], I would like to end my subscription. Please confirm the cancellation and ensure that I am not charged for the upcoming billing cycle.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]