

# Membership Exit Letter

Date: [Insert Date]

Dear [Volunteer Organization Name],

I hope this message finds you well. I am writing to formally announce my decision to resign from my position as a member of [Volunteer Organization Name], effective [Insert Effective Date].

This decision was not made lightly, and I have thoroughly enjoyed my time working alongside such dedicated individuals. I am grateful for the opportunities I've had to contribute to our shared mission and for the friendships I have formed during my tenure.

Thank you for your support and understanding. I wish [Volunteer Organization Name] continued success in all its future endeavors.

Sincerely,

[Your Name]

[Your Contact Information]