

# Membership Exit Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Organization Name] Team,

I am writing to formally notify you of my decision to exit my membership with [Organization Name], effective immediately. I have appreciated the opportunities and resources provided during my membership.

Thank you for your support and understanding. I wish the organization continued success in the future.

Sincerely,

[Your Name]