

# Subscription Termination Notice

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To: [Beer Club Name]

[Club Address]

[City, State, Zip Code]

## **Subject: Termination of Subscription**

Dear [Beer Club Team],

I am writing to formally notify you of my decision to terminate my subscription to [Beer Club Name], effective immediately. My membership details are as follows:

**Name:** [Your Name]

**Membership ID:** [Your Membership ID]

**Subscription Type:** [Type of Subscription]

Please confirm the termination of my subscription and provide any necessary information regarding outstanding dues or account closure.

Thank you for the service provided thus far, and I hope to revisit your club in the future.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]