

Wine Club Membership Cancellation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Wine Club Name]

[Wine Club Address]

[City, State, Zip Code]

Dear [Wine Club Manager's Name],

I hope this message finds you well. I am writing to formally request the cancellation of my wine club membership, effective immediately. Due to my recent relocation to [Insert New Location], I am no longer able to continue my membership.

I have greatly enjoyed being a part of [Wine Club Name], and I've appreciated the exceptional quality of wines and service. I will sincerely miss the community and the experiences that being a member has provided me.

Please confirm the cancellation of my membership and any further steps that may be necessary on my part. I appreciate your assistance with this matter.

Thank you for all the wonderful moments and tasting experiences.

Best regards,

[Your Signature (if mailing)]

[Your Printed Name]