

Wine Club Membership Cancellation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I hope this message finds you well. I am writing to formally request the cancellation of my wine club membership, effective immediately. My membership ID is [Insert Membership ID].

Due to personal reasons, I am unable to continue my membership at this time. I have enjoyed being a part of your club, and I appreciate the quality of wines and the experiences you have provided.

Please confirm the cancellation of my membership and let me know if any further information is required from my end. Thank you for your understanding.

Sincerely,

[Your Name]