

# Membership Cancellation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Game Store or Organization Name]

[Store or Organization Address]

[City, State, Zip Code]

Dear [Store or Organization Manager's Name],

I am writing to formally cancel my game membership with [Game Store or Organization Name], effective immediately. My membership ID is [Membership ID], and I have been a member since [Membership Start Date].

While I have enjoyed being a part of the community and appreciate the experiences provided, I have decided to discontinue my membership due to [briefly mention reason, if desired].

Please confirm my cancellation and let me know if there are any further actions required on my part.

Thank you for your attention to this matter.

Sincerely,

[Your Name]