

Cancellation Notification

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally notify you of the cancellation of my toll road account, effective immediately. My account details are as follows:

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Vehicle Plate Number: [Your Vehicle Plate Number]

Please confirm the cancellation of my account and ensure that no further charges will be incurred. If there are any outstanding balances, kindly inform me as soon as possible.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]