

Cancellation Request for Road Assistance Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Customer Service Team/Specific Contact Name],

I am writing to formally request the cancellation of my road assistance service with the account number [Your Account Number], effective immediately. I have decided not to continue with the service for personal reasons.

Please confirm the cancellation of my account at your earliest convenience. If there are any outstanding payments or final procedures required, do let me know.

Thank you for your attention to this matter.

Sincerely,

[Your Name]