

Cancellation of Emergency Roadside Assistance

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Customer Service Team/Specific Contact Name],

I am writing to formally request the cancellation of my emergency roadside assistance plan, effective immediately. My account number is [Account Number].

Please confirm the cancellation of my plan and any applicable final charges. I would appreciate written confirmation of the cancellation at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,
[Your Name]