

Recycling Service Cancellation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recycling Service Provider Name]

[Recycling Service Provider Address]

[City, State, Zip Code]

Dear [Recycling Service Provider],

I hope this message finds you well. I am writing to inform you that due to my recent relocation, I will no longer be able to utilize the recycling services provided by your company. My new address is [New Address], and unfortunately, your service is not available in that area.

Please consider this letter as my formal request to cancel my recycling service effective [Cancellation Date]. I would appreciate a confirmation of the cancellation as well as any final statements if applicable.

Thank you for the services provided during my time at [Old Address]. I appreciate your understanding and support regarding this matter.

Sincerely,

[Your Name]