Withdrawal from Waste Collection Program

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally withdraw from the waste collection program effective [date]. My decision is based on [brief reason if desired].

Please let me know if there are any final steps I need to take to complete this withdrawal.

Thank you for your assistance.

Sincerely,

[Your Name]