

# Notification of Service Suspension

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that, due to [reason for suspension], we will be temporarily halting our trash removal service in your area effective [start date].

We understand the inconvenience this may cause and are committed to resuming service as soon as possible. We anticipate being back to our regular schedule by [expected resume date].

Thank you for your understanding and cooperation. If you have any questions or concerns, please feel free to reach out to our customer service team at [contact information].

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]