Cancellation of Refuse Collection Subscription

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Service Provider Name] [Service Provider Address] [City, State, Zip Code]

Dear [Service Provider's Contact Name],

I am writing to formally request the cancellation of my refuse collection subscription, effective immediately. My account number is [Your Account Number].

Please confirm the cancellation of my subscription at your earliest convenience. If there are any final payments due, please let me know.

Thank you for your services thus far. I appreciate your prompt attention to this matter.

Sincerely, [Your Name]