

# Notice of Service Discontinuation

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that, effective [Insert Effective Date], we will be discontinuing our solar panel service for your account. This decision was not made lightly and is due to [brief reason for discontinuation, if applicable].

We would like to thank you for your trust and support over the years. Your satisfaction has always been our primary goal, and we regret any inconvenience this may cause.

If you have any questions or require further assistance, please do not hesitate to contact us at [Phone Number] or [Email Address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]