

Notice to Cancel Energy Service Contract

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Energy Provider Name]

[Provider Address]

[City, State, Zip Code]

Dear [Energy Provider],

I am writing to formally notify you of my intention to cancel my energy service contract with your company, effective [Insert Cancellation Date]. My account number is [Insert Account Number].

Please consider this letter as my official notice as required by the terms of the contract. I would appreciate confirmation of my cancellation and any final billing details sent to my address above.

Thank you for your attention to this matter.

Sincerely,

[Your Name]