

Energy Service Contract Termination Request

Date: [Insert Date]

To: [Energy Service Provider Name]

Address: [Provider Address]

City, State, Zip: [City, State, Zip]

Dear [Provider Contact Name],

I am writing to formally request the termination of my energy service contract with [Energy Service Provider Name], associated with account number [Account Number], effective immediately on [Desired Termination Date].

Due to [brief reason for termination, e.g., moving, cost reasons], I will not require the services provided under this agreement. Please confirm the termination of my contract and provide any final statements as necessary.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip]

[Your Email]

[Your Phone Number]