Cancellation Request for Cloud Service Subscription

Date: [Insert Date]

To,
[Service Provider's Name]
[Service Provider's Address]
[City, State, Zip Code]

Subject: Request for Subscription Cancellation

Dear [Service Provider's Name],

I am writing to formally request the cancellation of my cloud service subscription with the account name [Your Account Name] and the associated email address [Your Email Address]. My subscription was initiated on [Start Date of Subscription].

As per the terms of service, I would like this cancellation to be effective on [Desired Cancellation Date]. Please confirm the cancellation and let me know if there are any further actions required on my part.

Thank you for your attention to this matter. I appreciate your prompt response.

Sincerely,
[Your Full Name]
[Your Phone Number]
[Your Address]