

Letter of Discontinuation

Date: [Insert Date]

Dear [Customer Service Team/Specific Name],

I am writing to formally request the discontinuation of my audiobook subscription with [Service Provider Name], effective immediately. My account details are as follows:

Name: [Your Name]

Email: [Your Email]

Account Number: [Your Account Number]

While I have enjoyed your service, due to [reasons - e.g., personal circumstances, financial considerations, etc.], I have decided to discontinue my subscription.

Please confirm the termination of my subscription and ensure that no further charges are applied to my account.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Contact Number]