

Account Cancellation Request

Date: [Insert Date]

Customer Service Team

[Audiobook Service Name]

[Audiobook Service Address]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request the cancellation of my audiobook account with the username/email [Insert Username/Email].

Due to [reason for cancellation - e.g., personal reasons, financial constraints, etc.], I have decided to discontinue my subscription.

Please confirm the cancellation of my account and ensure that no further charges are applied to my payment method. If applicable, I would appreciate a confirmation email regarding the status of my cancellation.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]