

Subscription Cancellation Confirmation

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally request the cancellation of my subscription for the electronic journal, [Journal Name], effective immediately.

My subscription details are as follows:

- Name: [Your Name]
- Email: [Your Email]
- Subscription ID: [Your Subscription ID]

While I have enjoyed the content, I have decided to discontinue my subscription at this time.

Thank you for your assistance in processing this cancellation. Please confirm the cancellation by replying to this email.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]