

Subscription Termination Notice

Date: [Insert Date]

To: [Newspaper Name]

Address: [Newspaper Address]

Dear Customer Service Team,

I am writing to formally terminate my subscription to [Newspaper Name], effective immediately. My account details are as follows:

- Name: [Your Name]
- Email: [Your Email]
- Account Number: [Your Account Number]

Please confirm the cancellation of my subscription in writing. I appreciate your prompt attention to this matter.

Thank you.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]