

Cancellation Confirmation

Date: [Insert Date]

Hostel Name: [Insert Hostel Name]

Hostel Address: [Insert Address]

Dear [Guest's Name],

We are writing to confirm the cancellation of your reservation at [Hostel Name], originally scheduled for [Insert Dates]. Your reservation has been successfully cancelled, and no further action is required.

If you have any questions or need further assistance, please feel free to contact us at [Insert Contact Information].

Thank you for your understanding, and we hope to welcome you back in the future.

Sincerely,

[Your Name]

[Your Position]

[Hostel Name]