

Cancellation of Spa Membership Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Spa Name]

[Spa Address]

[City, State, Zip Code]

Dear [Spa Manager's Name],

I am writing to formally request the cancellation of my spa membership agreement effective immediately. My membership ID is [Your Membership ID].

According to the terms of the agreement, I understand that I am required to provide written notice for cancellation. Please confirm the cancellation of my membership and refund any applicable fees as stated in the membership agreement.

Thank you for your attention to this matter. I appreciate your prompt response.

Sincerely,

[Your Name]