

Cancellation Notice for Spa Subscription

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Spa Name]

[Spa Address]

[City, State, Zip Code]

Dear [Spa Manager's Name],

I am writing to formally notify you of my decision to cancel my spa subscription with ID number [Subscription ID]. According to the terms of my subscription, I am providing this notice [insert notice period, if applicable].

Please confirm the cancellation of my subscription and ensure that no further charges are made to my payment method. If there are any additional steps I need to take, please let me know.

Thank you for your assistance.

Sincerely,

[Your Name]