

Yoga Retreat Cancellation

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Retreat Organizer's Name]
[Retreat Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Retreat Organizer's Name],

I hope this message finds you well. I am writing to formally cancel my participation in the upcoming yoga retreat scheduled for [Retreat Dates] due to unforeseen health issues that have arisen.

I was very much looking forward to this retreat and am disappointed that I must cancel my reservation. Please let me know if there are any necessary steps I need to take regarding the cancellation and any potential refunds.

Thank you for your understanding and support. I hope to participate in a future retreat when my health improves.

Sincerely,

[Your Name]