Request for Withdrawal from Painting Class

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Instructor's Name]

[Class or School Name]

[School Address]

[City, State, Zip Code]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to formally request my withdrawal from the painting class scheduled on [class days/times] due to [reason for withdrawal, e.g., personal circumstances, scheduling conflicts, etc.].

I have truly enjoyed the class and appreciate everything I have learned thus far. However, I believe it is in my best interest to withdraw at this time.

Thank you very much for your understanding. I hope to have the opportunity to join your classes in the future.

Sincerely,

[Your Name]