

# Cancellation of Painting Class Registration

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Instructor's Name]

[Art School/Studio Name]

[School/Studio Address]

[City, State, Zip Code]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to formally cancel my registration for the painting class scheduled to begin on [start date of the class].

Due to [reason for cancellation, e.g., unforeseen circumstances, scheduling conflicts], I will not be able to attend the class as planned.

I appreciate the opportunity and hope to participate in future classes once my circumstances allow.

Thank you for your understanding.

Sincerely,

[Your Name]